



September 2020

Dear Parent/Guardian:

As you know, beginning in September, we have now opened up home visitation and you may have your child home every weekend. Please confirm arrangements for each weekend, with your child's Social Worker/Therapist, **by no later than 12 pm on the Monday before the Home Weekend begins.**

Since we are no longer COVID testing upon return, it is imperative that families track their own risk factors and keep us informed. On the morning of each return date, Green Chimneys will be sending an automated message via School Messenger, which will review the COVID-19 risk factor questions. We ask that you contact the health center in the event that you answer "yes" to any of the questions.

Please see below for information regarding our departure and return procedures, depending on which mode you use for travel:

PARENT PICK-UP/RETURN

- Pick-up is between 3:00-6:30 pm.
- Whether or not your child takes medication, **both pick-up and return will be to/from the Health Center.** The Health Center staff will call to have your child either brought over from or returned to their dorm. This allows us to better and more safely monitor children's comings and goings from campus.
- Returns are between 2:00-5:00 pm. This is to ensure appropriate staffing and a smooth transition back into the dorm program for your child. Please wait for nursing staff to complete temperature check before you depart the campus.
- If you need special consideration regarding the timing of pick up or return, please discuss with your child's therapist.

SCHOOL DISTRICT PICK-UP/RETURN

- Please confirm pick up/drop off times and location with the school district and your child's Social Worker.
- Ensure transportation company communicates with your child's therapist regarding Green Chimneys' new COVID bus arrival and departure procedures.

GREEN CHIMNEYS TRANSPORTATION

- We will only be providing transportation every other weekend, by group assignment. See below for dates and group assignments:

**Group 1- Finch, Kestrel, Heron, Owl, David Hall East& West, Cardinal
Friday 9/4 - **MONDAY** 9/7 and Friday 9/18 - **Sunday** 9/20**

**Group 2- Raven, Kingfisher, Robin, Eagle, Falcon, Hawk
Friday 9/11 - **Sunday** 9/13 and Friday 9/25 - **MONDAY** 9/28**

- We require that you be at the scheduled meeting place on time. Staff will be taking your child's temperature prior to them getting onto the bus and families will need to wait until their child is cleared to return before leaving the pick-up location. Buses are not permitted to remain at the meeting places past the scheduled departure time.
- Specific times & locations for pick-up and drop-off, as well as information regarding new COVID procedures and other information regarding our bus and vans is attached in a few separate documents.

We appreciate and thank you for your continued cooperation. Please feel free to contact either department with any questions or concerns.

Sincerely,

Kristin Licardi, LCSW

Director of Social Services
klicardi@greenchimneys.org
Ext: 149

Sharon Gilchrest

Director of Residential Life
sgilchrest@greenchimneys.org
Ext: 314