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## HEALTH PROCEDURE AS OF 3/13/2020

Dear Parents and Guardians,

In response to the latest information from the Putnam County Department of Health and requirements from the New York State Education Department, **Green Chimneys School will be closed on Monday, March 16** for additional planning within the school. Even if your home school district is open, please do not send/bring your child to school.

We deeply appreciate your continued cooperation with the precautions we are taking against COVID-19. It is clear that minimizing risk to the Green Chimneys community is the best way to protect our campuses and all who need to be here, and Green Chimneys has closed to the general public.

**We have updated attendance guidelines** regarding Green Chimneys students.

- **Day students will be screened upon arrival each morning.** Nurses from the Green Chimneys Health Center will check for fever and other symptoms.
- Residential Students may return from a home visit **if they are visibly symptom-free**. Please note that the screening procedure for boarding the bus still applies.

Reminders:

- If your school district is closed, keep your child at home. Please do not travel to Green Chimneys by personal transportation.
- Do not send your child to school if they show **any** symptoms of illness. If your child will not be in attendance, we ask that you contact the school by 8:30 a.m.
- **You MUST pick up your child** from Green Chimneys if they display any fever or viral symptoms.
- Annual Reviews, CSE meetings, Treatment Reviews and family sessions will take place either via phone conference or at your home school district. Please coordinate with your social worker as needed.

Green Chimneys School staff is working to prepare lessons that can be delivered digitally in anticipation of widespread school closings throughout New York State.

In the event of our own school closure, you will be notified via School Messenger and information will be updated at **[www.greenchimneys.org/family-updates/virus](http://www.greenchimneys.org/family-updates/virus)**.

There you can review all procedures currently in place for day and residential students, and refer to previous parent messages. We thank you for your support.

Thank you,

Ed Placke  
Executive Director